

Park and Recreation Commission
Thursday, September 6th, 2018
6:30pm

1. Call To order

The meeting was called to order at 6:30PM.

2. Members Present

Members present Frank Wolak, Chris Hurlbert, Cindy Sanchez, Brian McDermott, Hannah Malcolm (Director), Carrie Anderson and new member Jayne Hesterberg

3. Public Comments

There are no public comments.

4. Approval of Agenda

Brian McDermott approved the agenda. Frank Wolak seconded the approval of the agenda.

5. Approval of Minutes from previous meeting

The commission agreed to the minutes from previous meetings.

6. Financial Report

a. Line items

\$17,310 for Lake Beseck and \$33,100 for Peckham Park capital (money from this account will be used to redo the roof at the pavilion) \$33,700 is in the general fund. Carrie Anderson noted she would like to see the pending items that are being taken out of these accounts. Hannah stated that the Park and Recreation is loaned about \$40,000 to use as a payroll and that money has to be given back to the town.

b. Our Activity Fund Account

Summer Camp was over spent on items but will be made up next year.

7. Commission Member Updates

There is a new member Jayne Hesterberg. Jayne is an alternate member. Carrie Anderson would like to step down to an alternate member and Jayne could move up to a full member.

8. Old business

a. Park rules review

- i. Final edits (Dog park, Skateboard park, Playscape, Skating Pond, Lake Beseck beach, Beach Pavilion)

The last meeting in July 2018 the commission started going over some of the rules and regulations of all the parks in town that the commission over sees. There will be general rules

that are carried over to all the other parks in town and then have more specific for that park. The commission is going through the booklet of the rules and agreed that it looked good.

The commission would like to add no grilling under the pavilion or skateboarding. General rules and regulations will be applied to all the parks. No fireworks are permitted unless the town is requesting the firework permit. Only registered motor vehicles and motorcycles allowed on the park roads and parking area. No all-terrain vehicles at the parks.

At Dinosaur Park the commission agreed on the rules of no damaging the park or trails. Pavilion at the Beach if you cannot use the beach you cannot use the pavilion. No cooking or fire under the pavilion at the beach. The commission is going to find out what the capacity at the beach is and how many parking spots are at the beach. This will help to give a good number about how many people can be at the beach pavilion. It is not fair to the beach goers to not be able to go to the beach because the parking lot is filled. Emergency vehicles need to be able to come through the parking lot.

Ed Bailey joined the Park and Recreation Commission meeting and mentioned a few things. Ed Bailey would like to reword who can be representatives at Lake Beseck for authority. It cannot be someone on the Lake Beseck association. The commission would have a badge to prove they have authority. Ed also talked about selling bleachers to Durham Fair because they always rent them. He would like to get new bleachers for the park. Ed thinks implementing the new rules is a good idea along with properly posting them as well. Posting these rules helps with getting the local state troopers to implement these rules and they will be given a copy as well.

There will be a bank account at Liberty Bank in town that holds \$500 for Old Home Days. Donations for Old Home Days will be put into that account as well. Hannah, AI (Finance director in town) and maybe Ed Bailey will be on the account.

At the next meeting Hannah will go over the rules again to finalize them. Hannah will then give them to the town council.

b. Upcoming events

i. Halloweenfest/trunk or treat

The Halloweenfest will be held on October 27th rain date October 28th and daytime from 1PM to 3 PM. Costume contest scariest, funny and most creative. Trunk or treat car prizes for the scariest, funniest and most creative. The winners will receive a gift card. This event will not be advertised on Facebook because of the large crowds last year. Signs will be made up and put around town, so the local people know about the Halloweenfest. The people will contact Hannah if they want to put their set up their cars for the trunk or treat. They can email or call her. The commission really would like to make this local event. John Lyman Parents Association will be selling food in the pavilion.

ii. 2019/2018 event dates flyer

-November 26th, 2018 -Gingerbread

- December 2nd, 2018- Christmas Tree Lighting
 - January 12th, 2018- Winterfest
 - February 8th, 2019- Valentine's Weekend Movie
 - April 20th, 2019- Clean up Peckham Park
- (Summer series the commission is unsure of dates.)

c. Summer park activity

There was about 50 people that came to the concerts. The commission is thinking of maybe starting the summer concert series earlier in the summer season or just have one big band instead. They talked about the possibility of one concert a month with food. They were also thinking of having a mini Old Home Days once a month.

d. Wish Lists

This will be talked about next meeting.

9. New Business

a. Upcoming fall clubs

Yoga and some more exercise programs will be going on. Art classes will be available at Memorial and John Lyman schools. Hannah will book the Memorial school gym for basketball.

b. Pavilion roof bids

They have a couple of bids, but they would like to get the bids down. Building materials have gone up since the first bid came in. If the commission cannot get the price dropped they will have to take money from their capital. \

c. Discussion for skating rink parking lot

There is not much to discuss at the moment and permission was granted but one resident is going against it. The resident does not want to disrupt the wetlands.

d. The playground was inspected this summer and it cost \$800.

e. Pavilion and field use forms

The pavilion forms were signed

10. Final Thoughts

There were no final thoughts on the meeting.

11. Adjourn

The meeting was adjourned at 8:57PM.