

Park and Recreation Commission
Thursday, September 5th, 2019
7:00pm
Meeting Minutes- Submitted by:
Carrie L. Anderson

1. **Call To order-** Carrie Anderson 7:00pm
2. **Members Present**
Carrie Anderson, Brian McDermott, Frank Wolak, Hannah Malcolm
3. **Public Comments** - None
4. **Approval of Agenda-**
Brian approved; Frank second
5. **Approval of Minutes from previous meeting**
August meeting minutes not available
6. **Finance Report Submitted-** See attached..no discussion
7. **Old business**
 - a. Park rules update: No new updates from last meeting
Next Steps:
Brian will be our Point of Contact. He will be reaching out to Ed Bailey to set up a meeting with attorney. Attorney Information is attached
Discussions will include: Peckham Park, Dog Park, Skating Park.
 - b. **Upcoming/recent events**
 - i. Halloween fest/Trunk or Treat
Set up time: 1:00pm (Cars to be parked by 1:00pm)
Start time: 2pm
Moon Bounce – Boy Scouts
Food- Cub Scouts
4:00-4:30pm Costume Contest
4:30pm- Event Ends
 - ii. **Review event schedule for the year**
 - Trunk or Treat: 10/26 2-4:30 (Rain date 10/27)
 - Make your own Gingerbread house 11/26
 - Christmas tree lighting: 12/1
 - WinterFest: 1/12
 - Valentines Movie: 2/14 6pm-10pm**
 - Park Cleanup: 4/18
 - Night Rec: Thursdays in July
 - Old Home Days: 6/19&20
 - Outdoor Movie night 8/21

** Carrie to call PowderRidge to see if they will make a donation if we refer our Valentine parents to eat dinner there

c. Facility Captains check up / Park Updates

No new updates- Hannah will be adding 16 bags of grass seeds to the park

d. Programs update

- i. Previous (summer 2019)
- ii. Upcoming
Art club, Mens Basketball, Possible Line Dancing

e. Wish List

- i. Ideas of purchases for our parks and programs
See attached listing
Discussions: Bird wire to be installed- November/December timeframes
Hannah to post on FB for handy man to install
Storage container behind Building- Need to get quotes
Garbage Pad- Crushed Stone- Possible plastic container from Home depot

8. New Business

- a. Public awareness discussion
- b. Fall Clubs
- c. Policy update for negligent payment – \$4K still outstanding owed from summer camp. Move to October Agenda
Other discussion regarding Summer Camp:
Payment plan to start in the April '20 timeframe. Allow folks to pay monthly
Guareentee 100% reimbursement if they don't need camp
- d. Discussion for a public survey for Park and Recreation in Middlefield- Move to October agenda

9. **Permits-** 1 party at the park. Approved

10. Looking ahead

11. **Final Thoughts-** None

12. **Adjourn-** Frank Motioned/ Brian Second Meeting adjourned at 8:30pm