

Middlefield Fire House Building Committee
405 Main Street Middlefield CT 06455
January 18, 2023

Attendance: A=Absent X=Present

Members

Others Present

x	Bruce Villwock	x	Peter Tyc
x	Paul Pizzo	x	Scott Mangiagli, Kaestle Boos
A	Alice Malcolm	x	Chuck Boos, Kaestle Boos
x	Ryan Colwell		
x	Kevin Boyle		

Call to order

Paul Pizzo, Chairman, called the meeting to order at 7:01 pm.

Approve Agenda

Bruce Villwock made a motion, second by Kevin Boyle, to approve the agenda. Motion Carried.

Public Comment

None.

Approval of Minutes

- a. May 4, 2022 Meeting

Technical Issues

- b. May 18, 2022 Meeting

Ryan Colwell made a motion, second by Bruce Villwock, to approve the May 18, 2022 minutes.
Motion Carried

- c. January 4, 2023 Regular Meeting

Bruce Villwock made a motion, second by Ryan Colwell, to approve the January 4, 2023 minutes. Motion Carried.

Revision will be made changing Kevin Boyle from Co-Chairman to Vice Chairman.

Workshop to discuss Program Changes

KBA was at the meeting to discuss the revised plan for option three. They went over how the new option was designed and the reasoning behind the decisions that were made. Scott Mangiagli, Kaestle Boos, went over the square footage, site plan and described the new space design/floor plan in detail. Scott would like to revisit the new design with Chief Pete Tyc and Bob Mitchell over the next few weeks.

Review of Payables for Project

None.

Upcoming Meeting Dates for 2023

- a. Upcoming meetings, dates to be determined:
 - 1. Final committee review
 - 2. Board of Finance
 - 3. Board of Selectmen
 - 4. Special meeting

- b. Fire building committee meetings for 2023 will continue to be the first and third Wednesdays of every month for the year.

Bruce Villwock made a motion, second by Kevin Boyle, to approve the upcoming meeting dates for 2023 on the first and third Wednesdays of every month. Motion Carried.

2023 Meeting dates: First and Third Wednesday of each Month:

January	4 th	July	5 th
	18 th		19 th
February	1 st	August	2 nd
	15 th		16 th
March	1 st	September	6 th
	15 th		20 th
April	5 th	October	4 th
	19 th		18 th
May	3 rd	November	1 st
	17 th		15 th
June	7 th	December	6 th
	21 st		

New Business

Soliciting for a Construction Manager to help with estimates only:

Bids and proposals from companies that have been sent in were read by Paul Pizzo to the committee. They will be sent to the entire FBC by the next meeting so that the committee can make a decision.

Other new business:

Paul Pizzo stated there is a need for new members for the FBC.

An executive session for the next meeting is to to be added to the agenda for February 1, 2023.

Grant information is needed, Chief Pete Tyc has reached out to get information and would like further guidance in this area.

Adjourn

Motion to adjourn was made by Bruce Villwock, seconded by Ryan Colwell and approved by all.

Respectfully submitted,

Amity French-Wilson

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