

MIDDLEFIELD HOUSING AUTHORITY

Board of Commissioners

Regular Meeting, 26 January 2023 @ 3:00 pm
Community Room, Sugarloaf Terrace
61 Cedar St., Rockfall, CT 06481

Present: Judy Smith (Chair), Barbara-Jean DiMauro (Vice Chair) Marc D'Orvilliers (Commissioner), Larry Messier (Resident Commissioner), Dina Jeffrey (Property Manager), Peter Sibley (Recertification Specialist)

1. Call to Order

Judy Smith called the meeting to order @ 3:07 p.m.

2. Approval of Agenda

Motion to approve by Judy, seconded by Barbara Jean Agenda was approved as presented.

3. Approval of Minutes of Previous Commission Meetings

Barbara Jean moved to accept the December 15, 2022, minutes; Judy seconded the motion. Minutes were approved as written.

4. Public Session

Joanne T. offered a new chair to the community room.

Henry asked who is living in apartment 30, Dina told him a new tenant she just has not fully moved in yet.

Larry asked who was in apartment 14. Dina explained a family member to tenant who is fixing up her apartment and will be her live-in aide.

Sue Z asked about if insulation under floors could be considered to help with cold. There was discussion on pods and assistance with tenants moving and or transferring to upgraded apartments.

Sue Z also brought up if the meters have been checked due to the rates going up.

Peter mentioned we file for Utility allowance which is deducted off the tenants rent.

5. Resident Commissioner's Report:

Larry M brought up he noticed contractors have left screws on the ground around the property. Dina will discuss with them.

6. Property Manager's Report:

Financial Report:

Dina requested information on special claims with CHFA.

Financials were presented

7. Old Business

Rehab Update:

Discussion was made on applying to Eversource for reimbursement for the windows installed. We can see if they would do an energy audit.

8.) New Business

Check Signers:

Barbara Jean and or Judy will go to the bank with Marc and Nadine to put them on as additional check signers.

Washers and Dryers check has been mailed out for the purchase of the whirlpool W/D with STN Laundry Systems.

Dina sent a certified letter to CSC asking them to remove their equipment by the end of February 2023.

Adjournment:

Judy made motion to adjourn, Barbara Jean seconded the meeting adjourned at 3:39pm.

Respectively submitted,

Dina Jeffrey; Property Manager