

Middlefield Park and Recreation Commission

Meeting Minutes of Meeting

Thursday, February 2nd, 2023

Meeting Called To order by Christopher Hurlbert at 7:01

Members Present:

Christopher Hurlbert (Chairman), Brian McDermott (Interim Chair), Amanda Caccamo (Alternate Member), Cynthia Sanchez (Regular Member), Frank Wolak (Regular Member/Secretary), Tina Olszewski (Alternate Member), Ali Sinicrope (Regular Member) Joshua Magnotta (Alternate Member), Hannah Malcolm (Park and Recreation Director/Non-Voting member),

Not in Attendance: Dave Lowry (Alternate Member)

Quorum was met

Public Comments

n/a

Approval of Agenda

Motion to Cindy Sanchez. Seconded by Brian McDermott

Vote: Unanimous

Motion Carried

Approval of Minutes from November Meeting

Motion to Approve Minutes from previous meeting

By Brian McDermott. Chris Hurlbert

Vote: Unanimous

Motion Carried

Finance Report

Line Items

Peckham Budget \$22,300

Beseck \$9,348

Capital \$108,898

General fund \$25,334

Budget Account

Hannah explained the budgeting process and what has been worked on with the budget. This will be due in the middle of the month. Changes that have significant change includes hiring a new employee for 2023 that will work in conjunction with the town crew. Chris wanted to make sure that if this employee is hired that our chores would be priority. The

commission also discussed plans for the building at the beach. There should either be repairs to the current structure or a new building should be put in. Summer Camp cost is still pending depending on the start date. The camp is aiming to start on June 20th.

The commission discussed the budgeted amount of \$1000 for the 2023 summer. The commission was in favor of using the bulk of the money for one large event. The department is already hosting an event with Paul Petrillo for a BBQfest July 17th and 18th. The commission would also like to host a kick off to summer event the week that school ends. Including a Moon bounce, concert/DJ, ice cream social type event.

Old Business

Upcoming/recent events

Valentines Movie Night: Scheduled for Sat 2/11 from 5:00-9:00 Movie. The movie will be called "Bad Guys". Drop off will be from 6:00-9:00. There is currently 13 signed up but we are expecting more.

BBQ-fest: Hannah and Paul met at Peckham to go over some details for this event. Paul is very excited to make this event happen. The trucks will be parked around the malone soccer field.

Facility Captains checkup and Park Updates

Dog Park: There is a repair scheduled for the fence for \$2,000.

Beseck: A company was hired to trim the bushes at the beach. The cost was \$1,500

Peckham: Frank requested an update on the trolley trail. That was fixed late summer.

Recent/upcoming purchases

Hannah has recently purchased new playground equipment (capital), Signs at Peckham(capital), Bleachers(capital),

Hannah researched having a Janitorial service to clean the pavilion after it had been rented. This cost will be generated by pavilion rentals. The cost is \$450 per month. Hannah researched the cost to upgrade the bathroom at Peckham. This would include tiling the facility and adding bullnose tiling to the edged as requested by board members.

Programs updates

Men's basketball, Pickleball, table tennis, ski club, and sports club are all running. Ski club has been successful so far, they have met 3 times. Hannah is working to secure dates for the summer.

Wish list

Hannah wanted to update the commission on the bleachers that she would like to buy. Chris suggested asking the programs that use the facilities to help pay for them or do something to help this cost. Hannah mentioned that we will also

Approval expected at January meeting

need new bleacher benches which she will suggest that the little league pay for. These new bleachers would not be allowed to be used by the fair. We will request that they purchase our old ones.

New Business

Budget Planning

**Reviewed in an earlier part of the meeting

Permits

N/A

Looking ahead

Hannah updated the commission on the Ed Bailey Memorial plans . She shared what it would look like, the official location, and the benches that will be in place. Tyler Gerry from Torrison Stone has been working on this project with Bob.

Final Thoughts

The commission discussed the ice skate event that is coming up this weekend. There will be smores, chips, warm drinks. Hannah will advertise for this. We will test the depth of the ice before the event to make sure it is safe. Hannah will check in with the group later in the week about this

Motion to adjourn at 7:45

Motion Made by Brain McDermott. Second by Chris Hurlburt.

Vote: Unanimous