

Middlefield Fire House Building Committee
405 Main Street Middlefield CT 06455
April 19, 2023

Attendance: A=Absent X=Present

Members

Others Present

	Members	Others Present
x	Bruce Villwock	
x	Paul Pizzo	
x	Alice Malcolm (zoom)	
x	Ryan Colwell	
x	Kevin Boyle	
x	Howard Weissberg	
x	Steven Tyc (zoom)	

Call to order

Paul Pizzo, Chairman, called the meeting to order at 7:08pm.

Approve Agenda

Howard Weissberg made a motion, second by Kevin Boyle, to approve the agenda. Motion Carried.

Public Comment

None.

Approval of Minutes

- a. March 1, 2023 Meeting

Bruce Villwock made a motion, second by Kevin Boyle, to approve the March 1, 2023 minutes. Motion Carried.

- b. March 15, 2023 Meeting

Ryan Colwell made a motion, second by Howard Weissberg, to approve the March 15, 2023 minutes. Motion Carried.

c. March 23, 2023 Special Meeting

Howard Weissberg made a motion, second by Bruce Villwock, to approve the March 23, 2023 minutes. Motion Carried.

d. March 29, 2023 Special Meeting

Ryan Colwell made a motion, second by Bruce Villwock, to approve the March 29, 2023 minutes. Motion Carried.

Discussion of options we have to pricing, and any potential changes needed prior to the presentation to the BOS and BOF

The FBC has the options and pricing, and what they looked at for soft costs to be added to that as well. The previously set meeting with Board of Finance and Board of Selectmen was canceled. Paul Pizzo stated that at the BOS and BOF meeting/presentation that they can choose to show the three options to the boards with the two budgets and ask for their recommendations. Paul also said they can also hold off and try and get another option that is more palatable for the committee and then present everything at once. Bruce Villwock reminded the FBC that there was a motion made at a previous meeting that they present options one and three and option two with discussion, he suggested the committee still do that to see where the BOF and BOS stand and get their feedback. Paul said they can also change that motion if the FBC chooses. The committee felt they should go in with all the information they currently have and engage in discussion with the understanding that they know cost is an issue, in order to get a direction for the FBC to go. Howard Weissberg stated there has to be some more information to accompany the options at the presentation such as specifics for the boards and the public; the number of calls, size and description of the trucks and the ultimate needs of the fire company. Steven Tyc said they can get that prepared. The committee as a whole discussed that prices of everything will continue to rise.

Schedule Next Meetings for BOS and BOF

Paul will go ahead and call the First Selectman's office to schedule the meeting with The Boards and the committee for their first convenient time.

Conversation regarding "Soft Costs"

There were two different versions of soft costs that were made, one by Paul one by Kevin, that were looked at by the FBC. Paul asked if Steven Tyc and Peter Tyc could look at the miscellaneous costs that were listed. Paul also stated the committee needs to add any "source of funds" that they may receive to be added to the soft costs. Kevin Boyle asked which soft cost sheet would be presented to the BOF. The committee discussed the individual items listed in the soft costs at length. They decided to use the version Kevin created for the presentation. They discussed the order of who would present and when for the meeting with BOS and BOF. Paul said he would introduce the committee, he would let Steven introduce the fire house needs assessment, then KBA would identify the three different options, then they would pass out the budgets for options one and three. They would then open it up for questions from the board. Paul stated he would like to get the information from the First Selectman regarding what the cost per household for the averaged taxed house for the project would be. Steven stated there should be questions prepared to present to The Boards as well.

Adjourn to Executive Session to discuss project financing

At 7:40pm Steven Tyc made a motion, second by Bruce Villwock, to move into an executive session. Motion Carried.

The executive session exited at 8:04pm.

During the executive session no votes were taken and no motions were made.

Review of Payables for Project

Invoice 01-54-8575 for the month of March 2023 from Amity Wilson for the FBC administrative services was submitted for \$245.00.

Bruce Villwock made a motion, second by Ryan Colwell, to approve the March 2023 payment for \$245.00 to Amity Wilson for FBC administrative services. Motion Carried.

The FBC met with the Board of Finance and it was approved for an additional \$35,000.00 for their budget with about \$20,000.00 left. There is now a total of \$55,000.00 for funds for the additional design, additional budgets, additional survey for the church lot and additional meeting prep.

Adjourn

Ryan Colwell made a motion to adjourn at 8:07pm, second by Bruce Villwock. Motion Carried.

Respectfully submitted,

Amity French-Wilson
Amity French-Wilson