

DURHAM MIDDLEFIELD INTERLOCAL AGREEMENT ADVISORY BOARD

SPECIAL MEETING MINUTES

Thursday, October 23, 2025

Durham Town Hall

**Call to Order:** The meeting was called to order at 7:10 PM by Chairman DelVecchio.

**Members present:** Ron Capozzi, Dom DelVecchio, Steven Koerber, Glenn McNamara, Frank Petrella, Charles Zieminski, and Howard Weissberg

**Members absent:** None.

**Staff present:** Sean Piatek

**APPROVAL OF AGENDA**

*Ron Capozzi made a motion, seconded by Steven Koerber, to approve the agenda, as presented. Motion passed unanimously.*

**NEW BUSINESS**

**Site Manager's Report**

Sean Piatek reported that the last day for purchasing stickers before residents are denied access will be on November 1<sup>st</sup> this year. As of now, they have sold 2,202. After November 1<sup>st</sup>, people will be stopped at the gate to buy the sticker there or they will have to leave. The plan is to have two people at the gate. Dom DelVecchio explained that they have been very diligent in notifying people about sticker sales timeframes. There was discussion about possible penalties if stickers are not purchased on time. Howard Weissberg felt that a hard stop of November 1<sup>st</sup> is a good idea.

Sean Piatek added that the clutch and steering box were done on the Kenworth in early October in anticipation of the Kenworth being traded in.

The Peterbilt is undergoing its federal inspection. The truck is 10 years old and the fenders and rear bumper are rotten. Dom DelVecchio got an estimate from Chuck Foreman to replace the bumper and fenders. They recently had to purchase an actuator for the turbo on the truck. Sean Piatek felt that the Kenworth should have gone at 10 years because they spent a lot of money on maintenance. They have had good luck with the Peterbilt.

Dave Olszewski left and DMIAAB has now hired two drivers, Amanda Rogers who has tons of driving experience and Doug Vynalek who is in training.

Dom DelVecchio noted that OSHA had them go through a risk assessment for every responsibility at the site. He congratulated Sean Piatek for his work on that. It was sent to OSHA and they approved the risk assessments. Dom asked the board to review the risk assessments. Employees will have to review them every six months and sign off on them. OSHA reduced the fine because DMIAAB was diligent in preparing the documents.

### **Finalize New Truck Purchase, including Trade-In**

Dom DelVecchio reviewed that DMIAAB got approval for the new truck purchase in the Fall of 2024 and they received three bids. DMIAAB has selected Peterbilt with a low bid of \$201,000. After going through the spec sheets and talking with the drivers, they decided to go with a steerable third axle due to weight. They found that the tires on that axle were wearing inconsistently due to the non-steerable axle. That axle brought the price to \$211,000. They also purchased a six-year, 200,000-mile warranty for any basic vehicle functions, costing \$6,600. Dom DelVecchio recommended they extend the warranty on the Cummins engine for 200,000 miles and six years for an additional \$5,000, however it is not in this year's budget. They will be covered for one year and can add this extension next year.

The total dollar amount is \$300,920 and if the agreement is executed in October, Peterbilt has offered a \$5,000 cash incentive. The new truck will also have the Allison automatic, heavy-duty transmission. Dom DelVecchio explained that Peterbilt will also negate all tariffs on the vehicle if it is ordered in October which saves about \$4,700. Dom wasn't sure if the new truck will come out of Texas or Canada. Dom DelVecchio recommended that they trade in the truck as Peterbilt has offered \$42,000 for the trade-in.

*Steve Koerber made a motion, seconded by Frank Petrella, to approve and execute the attached buyer's order dated October 3, 2025 for the purchase of a new 2026 Peterbilt Model 567 roll-off with a total vehicle price, including a sanitary equipment hoist, of \$300,920, in accordance with the dealer specification sheet dated October 1, 2025. Motion carried unanimously.*

*Glenn McNamara made a motion, seconded by Charlie Zieminski, to approve the trade-in of DMIAAB's 2010 Kenworth T800, VIN number 1NKDX4EX8AJ271716, to Peterbilt of Hartford CT in the amount of \$42,000. Motion carried unanimously.*

### **Finalize Financing TD Equipment New Truck**

Dom DelVecchio had shared the finance summary and documents with the board members, with a lease/purchase agreement in the amount of \$248,000. There will be seven annual payments for \$39,833.60 at an interest rate of 4.42 percent. The financing package has been forwarded to the attorney for review. Dom explained that the board needs to approve the purchase and financing of the truck and give him the authority to execute the documents.

*Howard Weissberg made a motion, seconded by Frank Petrella, to approve a resolution of the Durham-Middlefield Interlocal Agreement Advisory Board authorizing the execution and delivery of a lease/purchase agreement with respect to the acquisition, purchase, financing and leasing of certain equipment, 2026 Peterbilt Roll-Off, authorizing the execution and delivery of documents required in connection therein and authorizing all other actions necessary to the*

*consummation of the transaction contemplated by this resolution, as noted in attached exhibit A, executed by DMIAAB chairman, dated October 23, 2025. Motion carried unanimously.*

## **Discussion - Personnel Wages**

### **New Job Specification - Senior Laborer**

Dom DelVecchio explained that Howard Weissberg had developed a wage structure back in 2014 and they have drifted away from it over the last few years because of the minimum wage requirements. DMIAAB is finally ahead of minimum wage criteria and can now go back to the standardized step process. After Bob Matuskiewicz passed, Sean Piatek moved into his position, however DMIAAB always had a supervisor in Bob's absence as well. The supervisors will supervise Saturdays, evenings and in Sean's absence. In order to do that, Dom DelVecchio created a new job specification for a Senior Laborer who must have the capability to operate heavy equipment on-site, including a bucket loader. No CDL is needed if the equipment is moved on-site. It was also agreed to add a description of the computer skills required.

*Ron Capozzi made a motion, seconded by Howard Weissberg, to approve the job specifications for a Senior Laborer, as amended. Motion carried unanimously.*

Mr. DelVecchio felt that they can now do standard increases across the board and use the structure that Howard Weissberg created for step increases.

*Steven Koerber made a motion, seconded by Ron Capozzi, to approve the personnel wages, as proposed in the attachment, with step increases, effective November 1, 2025. Motion carried unanimously.*

## **Grinder Request for Services**

Dom DelVecchio explained that the Town of Durham stored the trees designated for removal by the tree warden to a location in Middlefield and DMIAAB will move the grinder over to that address for the grinding of the trees.

## **OLD BUSINESS**

### **Composting Units (Update)**

None.

## **PUBLIC COMMENT**

None.

## **APPROVAL OF MINUTES**

*Glenn McNamara made a motion, seconded by Howard Weissberg, to approve the minutes of the August 28, 2025 regular meeting, as presented. Motion passed unanimously.*

## **ADJOURNMENT**

*A motion was made and seconded to adjourn the regular meeting. Meeting was adjourned at 8:02 PM.*

Respectfully submitted,

Deb Waz

Deb Waz